



Beit Trust / Scotland Malawi Partnership Flood Recovery Mini-Grants INFORMATION PACK AND APPLICATION FORM

19th May 2015

Background:

We are pleased to inform members that the Trustees of the Beit Trust have donated £20,000 to the Scotland Malawi Partnership to assist with community recovery, rehabilitation and preparedness work after the January floods in Malawi. In turn, the Scotland Malawi Partnership is looking to onward disperse all of these funds to members of the SMP and our partners in Malawi, the Malawi Scotland Partnership (MaSP), who are working with communities affected by the floods. We are immensely grateful for the generosity of the Beit Trust Trustees, which has made these grants possible.

The SMP will disperse these funds in a timely, effective and transparent manner; ensuring projects that offer the greatest impact are supported and that all projects work within agreed Scotland-Malawi 'Partnership Principles'.

Our model as a network celebrates people-to-people and community-to-community links driven by friendship, mutual understanding and volunteerism. This bottom-up approach offers considerable impact with even relatively modest quantities of financial support. Accordingly, we will look to distribute these funds to a number of community-level projects that are already working together in this area.

Mini-grants available:

Members of SMP/MaSP can apply for a mini-grant of £1,000 (cMK690,000) to £3,000 (MK2m) for projects helping communities recover from the January floods in Malawi. Applications must come from both a Malawian and a Scottish organisation together; both organisations must be appropriately constituted and registered locally; and funds can be dispersed to either the Scottish or the Malawian organisation.

We hope schools and community groups, as well as NGOs, will apply for these mini-grants, we have therefore ensured the application form is proportionate to the sums requested, and is entirely free of jargon! It should take no more than half a day to fill in but it's important *both* the Scottish and the Malawian applicants are actively involved (this will be checked).

Mini-grants will be awarded on or around the 12th June and work funded must be completed by 31st December 2015. Work must be related to flood recovery, rehabilitation, or helping communities in Malawi become more prepared for possible future flooding. Within these terms, we set no other restricting parameters: it could be work supporting education, healthcare, infrastructure, livelihoods, food security or any other area, as long as it is community-driven and in response to the January floods.

Timescales:

19 th May 2015:	Mini-grants call issued
10 th June 2015:	Deadline for applications
12 th June 2015:	Successful applications informed
15 th June 2015:	Projects can commence
31 st December 2015:	Projects completed

Selection Process:

SMP/MaSP will have a small selection panel composed of Directors and staff from Malawi and Scotland. We will do everything possible to make decisions quickly, fairly and transparently. Both Malawi and Scottish applicants should be contactable 10-13 June as we will likely look to speak with applicants should clarification or further details be required. All decisions are final and there is no appeal. We reserve the right to make pragmatic decisions as required: for example, funding some but not all aspects of a project, or offering more funding than £3,000 if the fund is undersubscribed. Such decisions will be made in dialogue with the relevant applicant.

APPLICATION FORM:

To apply for a Beit Trust / Scotland Malawi Partnership Flood Recovery Mini-Grant please complete this form and return to david@scotland-malawipartnership.org by 09.00, 10th June 2015.

If you have any questions, or require any assistance, please contact david@scotland-malawipartnership.org

YOUR DETAILS:

Only applications from *both* a Malawian and a Scottish organisation can be considered.

Applicant Details: Malawian Organisation

Name of Organisation:	Chisitu Action for Development	Lead Contact: <i>[Must be contactable 10-15th June]</i>	Evanca Morra
What is your organisation's legal status? <i>(charity , registered company, school, etc)</i>	NGO		

Are you registered with CONGOMA?

Yes

No

Are you registered with NGO Board?

Yes

No

Are you a member of the Malawi Scotland Partnership (MaSP)?

Yes

(This is a requirement)

Applicant Details: Scottish Organisation

Name of Organisation:	Students for Malawi	Lead Contact: <i>[Must be contactable 10-15th June]</i>	Ryan Cassidy
What is your organisation's legal status? <i>(charity , registered company, school, etc)</i>	Company Limited by Guarentee with Charitable Status		

Are you a member of the Scotland Malawi Partnership?

Yes

(This is a requirement)

YOUR PROJECT:

In one sentence, what overall change will this project achieve? [max 50 words]
The provision of materials for the rehabilitation of villages across villages in TA Chikumbu, allowing local people to leave temporary shelters provided by the Mulanje Districts Emergency Relief Committee.

What problem, relating to the floods in Malawi, is this project looking to address? [max 100 words]
Many villages across the TA were badly damaged by the January floods, much of this damaged was the destruction of houses, leaving many vulnerable people destitute. While there has been some reconstruction across the TA, many people are still living in overcrowded temporary shelters provided by the District Commissioner's Officer.

What evidence do you have that this problem is a priority for the local community? [max 100 words]
Our plan was developed in partnership with members of the Mulanje District Executive Council (DEC), using the disaster contingency plans as a basis for our project. Additionally, through consultations with TA Chikumbu, the VGHs and Village Head Men, we have located those areas most in need, where safe housing is the greatest priority. Our baseline data was drawn up by the DC's office, which we then followed up by independent surveys, which were supported by the traditional leaders.

What will your project do? [max 200 words] <i>Please describe what activities will be funded, how these will be completed, and who will be responsible for what, and when.</i>
Villages will be provided with molds to allow the local people to create sun dried brick ovens to supply them with the bricks needed to rebuild their houses, additionally we will provide cement, timbers and ironsheets. In reconstructing this way, it means the local people will need to source their own clay for bricks, increasing the amount of people we can support as well as providing work for locals and increasing the local economy. Additionally, due to flood damage, the villages we will be supporting have very bad road access, as such we will be working with the DC's Office to repair those roads that have been affected, using broken bricks from the ovens, putting the otherwise wasted bricks to use. Before leaving the villages, we will work with them to establish a community saving's fund, that will allow them to have healthier finances, increasing their capacity to re-build their communities should Malawi be affected by a similar disaster in the future. This will be done through training sessions from members of the successful village savings funds in Kumponda Village.

Where specifically in Malawi is the project based?			
District:	Mulanje	Town(s)/Area:	TA Chikumbu (Mulanje Central)

How many people in Malawi do you anticipate benefitting from this project? [max 50 words]
400 (80 Houses) many people <i>directly</i> benefitting 15,000 (People benefitting from 2 new roads) many people <i>indirectly</i> benefitting

When will the project be completed? [max 50 words] <i>Latest 31st December 2015</i>

31st December 2015

How much are you applying for? £3000
From £1,000 to £3,000

If successful, to which organisation should payment be made? Scottish partner Malawian partner

How would these funds be spent?

Item of expenditure	Cost
Labour Costs (Carpenters & Builders)	£MKW 150,000
Cement	£MKW 400,000
Timber	£MKW 300,000
Ironsheets	£MKW350,000
Sand	£MKW 100,000
Misc (nails, solignum, transport etc...)	£MKW300,000
Office Costs (staffing, airtime, diesel etc...)	£MKW 400,000
	£
	£

TOTAL: £MKW2,000,000

YOUR 'PARTNERSHIP PRINCIPLES':

The SMP is committed to good partnership working.

Over the last four years we have consulted more than 200 Scottish and 200 Malawian organisations, asking what are the key *principles* of a good partnership. 11 'Partnership Principles' were identified by the people of Malawi and Scotland, to which we hold ourselves and our members accountable.

As part of your application, please comment on how your flood response will work within each of these 11 principles:

<p><u>P</u>lanning and implementing together</p> <ul style="list-style-type: none"> - Whose idea is this? - Who was involved in the planning? - Who is implementing the project? 	<p style="text-align: right;"><i>[max 50 words]</i></p> <p>CAD and SfM designed the above project, using needs analysis' provided by the DC's Office and the TA. The work will be implemented by CAD with the TA, VGHs and VHM involved to ensure that the support reaches those most at need.</p>
<p><u>A</u>ppropriateness:</p> <ul style="list-style-type: none"> - How does this fit with local and governmental priorities? 	<p style="text-align: right;"><i>[max 50 words]</i></p> <p>The project was designed based on the priorities and needs analysis provided by the DC's Office.</p>
<p><u>R</u>espect, trust and mutual understanding:</p> <ul style="list-style-type: none"> - How well do you know the community you are working with? - How will you ensure respect for this community is maintained? 	<p style="text-align: right;"><i>[max 50 words]</i></p> <p>We have been working within TA Chikumbu since 2011, building up a good relationship with the people, as well as maintaining a strong positive working relationship with the traditional leaders and local leaders. The work carried out will be implemented through the TA to ensure that we maintain our relationship.</p>
<p><u>T</u>ransparency and Accountability:</p> <ul style="list-style-type: none"> - How will you share information about this project? - Who are you accountable to, and how? 	<p style="text-align: right;"><i>[max 50 words]</i></p> <p>The project will be promoted across our social media as well as through our email updates and on our website, additionally we will attempt to promote this through Malawian media. As we are working with the DEC, we will be required to report our progress to the DEC at their meetings.</p>
<p><u>N</u>o one left behind:</p> <ul style="list-style-type: none"> - How will you be sure men and women benefit equally? - How will you ensure the marginalised are not excluded from the benefits? 	<p style="text-align: right;"><i>[max 50 words]</i></p> <p>The selection process for those being given support will be done through the traditional leaders, who know who is most effected. This selection will be done based on need not gender or position within society.</p>
<p><u>E</u>ffectiveness:</p> <ul style="list-style-type: none"> - When completed, what evidence can you give to show this project has been successful? 	<p style="text-align: right;"><i>[max 50 words]</i></p> <p>Our evaluation process will list the number of people supported, showing the number of homes re-built. The evidence will be very visual, i.e reconstructed houses and roads.</p>
<p><u>R</u>eciprocity:</p> <ul style="list-style-type: none"> - How will communities in Malawi and Scotland contribute to this project? 	<p style="text-align: right;"><i>[max 50 words]</i></p> <p>The work will be carried out using people from the local area, i.e. bricks molded by the villages themselves, allowing them to generate an income, as well as local carpenters being provided with income from the creation of molds and builders being given a salary for reconstructing roads.</p> <p>Additionally the aid will begin whilst CAD is hosting volunteers from Scotland, who will have the opportunity to help with the relief.</p>

<p>Sustainability:</p> <ul style="list-style-type: none"> - What will happen after the money is spent? - How will the benefits be sustained? 	<p style="text-align: right;"><i>[max 50 words]</i></p> <p>As noted above, we will work with the local communities to increase their capacity to navigate future financial difficulties when next effected by natural disasters.</p> <p>Additionally, it is expected that with the rejuvenation of communities, the people will take more pride in their villages, ensuring that they do not go into disrepair.</p>
<p>Do no Harm:</p> <ul style="list-style-type: none"> - Could anyone be worse off as a result of the project? (think about what impact you might have on: the local economy; gender equality; food security; local culture; climate change; democracy, governance and local planning) 	<p style="text-align: right;"><i>[max 50 words]</i></p> <p>The work we are planning to do is directly based on the plans of the Districts Disaster relief work within the DC's office, as such it will have no adverse effect on the local governance systems, additionally the local traditional leaders will be engaged at each stage of the work to ensure that as many people benefit as possible, using local people to carry out the work, having direct benefits to the local economy.</p>
<p>Interconnectivity:</p> <ul style="list-style-type: none"> - Who else is doing similar work in this area and how are you connecting with them? 	<p style="text-align: right;"><i>[max 50 words]</i></p> <p>The DC's Office are currently doing similar work throughout the district, however in working with them we are freeing up valuable resources to allow their funds to go further, supporting more people effected by the floods.</p>
<p>Parity (equality):</p> <p>Who 'owns' the project? Who has the power?</p>	<p style="text-align: right;"><i>[max 50 words]</i></p> <p>The project will be led by CAD, with SfM supporting initially in the planning stages as well as providing M&E throughout. The project itself will be owned by the people within TA Chikumbu.</p>

I am happy for all details contained in this form to be put in the public domain *(This is a requirement)*

To the best of my knowledge I confirm all details given in this form to be true *(This is a requirement)*

**Once completed, please email this form to david@scotland-malawipartnership.org
no later than 09.00, 10th June 2015.**