



SCOTLAND MALAWI PARTNERSHIP AGM 2015
3RD OCTOBER 2015
STEWART#S MELVILLE COLLEGE, EDINBURGH
2.00-6.00PM

AGM MINUTES

Attendees:

1. Davit Abbott (Stewart's Melville College)
2. Sam Abrahams (First Aid Africa)
3. Zoe Adams (The Mary Erskine School)
4. Wendy Ager (SMP Member)
5. Gerhard Anders (The University of Edinburgh)
6. Matthew Anderson
7. Bobby Anderson (Scotland Malawi Foundation)
8. Fiona Anderson (Dunblane-Likhubula Partnership)
9. Louise Anderson (non-member)
10. Janey Andrews (University of Strathclyde)
11. Jamie Aitken (Classrooms for Malawi)
12. Wade Ball (Just Trading Scotland)
13. Sue Beck (Killearn Malawi Group)
14. Tony Begley (Classrooms for Malawi)
15. Howie Bell (Stewart's Melville College)
16. Charlie Bevan (Scotland Malawi Partnership)
17. Gregor Black (Stewart's Melville College)
18. Keith Bohannon (Scotland Malawi Partnership)
19. Eve Broadis (Fair Trade Scotland Ltd)
20. Phil Broadis (Fair Trade Scotland Ltd)
21. Ian Brown (Dunblane-Likhubula Partnership)
22. Anita Brown (Glasgow Caledonian University)
23. Amanda Burton (Stockbridge Primary School)
24. John Burton (SMP member)
25. Alex Byrne (Stewart's Melville College)
26. Colin Cameron (SMP Member)
27. Lisa Cameron MP
28. Megan Canning (The University of Edinburgh)
29. Ryan Cassidy (Students for Malawi)
30. Maria Chale(non member)
31. Nancy Chawawa (SMP Member)
32. Joanna Cherry MP
33. Stefano Cipriani (Stewart's Melville College)
34. Kathryn Chipperfield (non member)
35. Remus Chunda (SCOHA)



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| 36. Smickey Chiula (non-member) | 56. Jenny Flockart (The Mary Erskine School) |
| 37. Bless Chiwanda (Non-member) | 57. Claire Foottit (SMP Member) |
| 38. Hannah Cook (University of Edinburgh) | 58. Jane Foster (Non-member) |
| 39. Alli Coyle (SMP member) | 59. Mark Friese (Students for Malawi) |
| 40. Susan Dalgety (Active Learning Centre) | 60. Lore Gallastegi (The Open University in Scotland) |
| 41. Martyn Day MP | 61. Elvis Gama (SMP Member) |
| 42. Andrew Dickie (Office of Joanna Cherry QC MP) | 62. Bob Garrow (SMP Member) |
| 43. Carol Docherty (St. Mary's Primary School) | 63. Paul Garside (Wellcome Trust Centre for Molecular Parasitology) |
| 44. Peter Donald (Students for Malawi) | 64. Ian Gibson (SMP member) |
| 45. Robert Donnelly (Mary's Meals) | 65. Andrew Goudie (SMP Director) |
| 46. Roy D'Silva (Bothwell and Uddingston Rotary club) | 66. Ali Gourlay (The Mary Erskine School) |
| 47. Emma Duncan (Global Concerns Trust) | 67. Prince Goyekye (Non-member) |
| 48. John Dunwotzu (Non-member) | 68. Jenni Gudgeon (SMP member) |
| 49. Bob Eadie (Non-member) | 69. Bill Gudgeon (St Andrews University) |
| 50. Jackie Farr (Scotland Malawi Partnership) | 70. Ralph Gunn (Zambesi Mission) |
| 51. Jennifer Farr (Non-member) | 71. Angela Guthrie (St. Mary's Primary School) |
| 52. Natalie Faulds (JTS) | 72. Kate Harawa (Water for People/MaSP) |
| 53. George Finlayson (Scotland Malawi Business Group) | 73. Zamiwe Harawa (SMP Director) |
| 54. Richard Firth (Global Concerns Trust) | 74. Rosemary Harley (Strathclyde University/ Graduates Association) |
| 55. Geraldine Fleming (St Bernadette's Malawi Partnership) | 75. Pat Hiddleston (SMP member) |
| | 76. Archie Hinchcliffe (Cerebral Palsy Africa) |
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| 77. Bobby Hogg (Non-member) | 97. Neil MacLennan (Scotland Office) |
| 78. Lewis Holland (Students for Malawi) | 98. Rachel Macleod (SMP Member) |
| 79. David Hope-Jones (Scotland Malawi Partnership) | 99. Anette Macleod (Wellcome Trust Centre for Molecular Parasitology) |
| 80. Amelia Hope-Jones (Non-member) | 100. Gordon Macpherson (Mother and Child Rights) |
| 81. Fiona Inglis (Non-member) | 101. Stuart Macpherson (Stewart's Melville College) |
| 82. Paul Johnston (Tearfund Scotland) | 102. Magnus Maharg (Scottish Government) |
| 83. James Johnstone (JTS) | 103. Grace Manyika (Malawi Women Association) |
| 84. Kondwani Katundu (St Andrews University) | 104. Claire Martin (SMP Director) |
| 85. Blessings Kachale (Queen Margaret University) | 105. Lindsay Martindale (Non-member) |
| 86. Joanna Keating (Scottish Government) | 106. Dominique Maske (Non-member) |
| 87. Anna Laidlaw (The Mary Erskine School) | 107. James Mays (St Bernadette's Malawi Partnership) |
| 88. Will Leschen (Stirling University) | 108. Liz MacDonald (Royal College of Physicians Edinburgh) |
| 89. Andrew Lilley (Stewart's Melville College) | 109. Stuart McDonald MP |
| 90. Lucy Logan (The Mary Erskine School) | 110. Frank McCabe (Classrooms for Malawi) |
| 91. Davie Luhanga (SMP member) | 111. Lorna McDonald (Tearfund Scotland) |
| 92. Ian Macaulay (Auchtermuchty – Namadzi Twinning) | 112. Carol McGregor (Sight Savers) |
| 93. Liz Macaulay (Auchtermuchty – Namadzi Twinning) | 113. John Mcindoe (Inverclyde Cluster) |
| 94. Liz MacDonald (Royal College of Physicians of Edinburgh) | 114. Mike McKirdy (Royal College of Physicians and Surgeons Glasgow) |
| 95. Alastair Macintyre (SMP Member) | 115. Aileen McLeod MSP |
| 96. Laura Maclean (Students for Malawi) | |
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| 116. Rachel McNelis (St. Mary's Primary School) | 134. Paul O'Connell (Non-member) |
| 117. Fiona McNicol (Beath High School) | 135. Gavin Park (Stewart's Melville College) |
| 118. Laura McShane (Glasgow Caledonian University) | 136. Tessa Parker (Non-member) |
| 119. Chris Mearns (Stewart's Melville College) | 137. Roseby Phalula (SMP Member) |
| 120. Helen Mein (Child Survival in Malawi (CSIM)) | 138. Taylor Prentice (The Mary Erskine School) |
| 121. Kephus Misanjo (Association of Malawians in Scotland) | 139. Jim Rae (Water for All Africa) |
| 122. Stephen Misanjo (Association of Malawians in Scotland) | 140. Sally Rae (George Watson's College) |
| 123. Benhilda Mlambo (Grow Movement) | 141. Craig Reilly (SMP Youth Member) |
| 124. Brave Mnyayi (SMP Member) | 142. Colin Reilly (SMP Director) |
| 125. Emily Mnyayi (Scotland Malawi Partnership) | 143. Sarah Rennie (The Mary Erskine School) |
| 126. John Morrice (Children's Medical Care Malawi) | 144. Beth Revuelta (Non-member) |
| 127. Kena Mphonda (Malawi High Commissioner) | 145. Greg Ritchie (Stewart's Melville College) |
| 128. David Mundell (Secretary of State for Scotland) | 146. Mary Robertson (EMMS International) |
| 129. Vincent Mzembe (SCOHA) | 147. Ken Ross (Scotland Malawi Partnership) |
| 130. Andrew Namakhoma (Malawi Scotland Partnership) | 148. Eilidh Rust (The Mary Erskine School) |
| 131. Lynsey Neilson (Mary's Meals) | 149. Richard Ryan (RMI) |
| 132. Alphaeus Ngonga (Association of Malawians in Scotland (AMS)) | 150. Wilber Sabiiti (St Andrews University) |
| 133. Ian Nicol (Scottish Government) | 151. Russell Salton (Non-member) |
| | 152. Luca Santangeli (Stewart's Melville College) |
| | 153. Siena Shadoware (Scotland Malawi Mental Health Project) |
| | 154. Callum Simmons (Martin Day MP office) |
| | 155. Eva Shoof (Plan Vivo Foundation) |

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| 156. Chris Stevenson (Plan Vivo) | 164. James Tulloch (Non-member) |
| 157. Robert Stewart (Education Project) | 165. Heather Tumblety (Students for Malawi) |
| 158. Louise Stuart (EMMS International) | 166. Norman Wagstaffe (University of Strathclyde) |
| 159. Seonaid Stevenson (Classrooms for Malawi) | 167. Molly Warner (The Mary Erskine School) |
| 160. Kate Sutherland (SMP Member) | 168. Imogen Weir (The Mary Erskine School) |
| 161. Jack Thompson (SMP Director) | 169. Peter West (Malawi Honorary Consul) |
| 162. Francesca Thomson (The Mary Erskine School) | 170. Tio White (Auchtermuchty –Namadzi Twinning) |
| 163. Vicky Toellner (The Mary Erskine School) | 171. Jim Wilkie (SMP member) |
| 172. Irene Wilkie (Non-member) | 178. Raymond Wilson (Association of Malawians in Scotland) |
| 173. Jake Wilson (SMP member) | 179. Tiwonge Wilson (Association of Malawians in Scotland) |
| 174. Pam Wilson (SMP Member) | 180. Mary Woodworth (FOMO) |
| 175. Ben Wilson (SMP Director) | 181. Keith Woodworth (FOMO) |
| 176. Andrea Wilson (St Bernadette’s Malawi Partnership) | 182. Douglas Young (SMP Director) |
| 177. Kensity Wilson (The Mary Erskine School) | 183. Nikki Zikati (Non-member) |

Apologies:

- | | |
|---|--|
| 1. Robin Arnott (SMP Member) | 6. Barbara Bompani (Edinburgh University) |
| 2. Nan Arnott (SMP Member) | 7. Deidre Brock MP |
| 3. Ray Baxter (SMP Member) | 8. Stuart Brown (GalvMed) |
| 4. Claudia Beamish MSP | 9. Alex Brown (SMP Member) |
| 5. Jacqui Bell (University of Aberdeen) | 10. Christine Campbell (University of Edinburgh) |

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11. Zara Christine (Global Concerns Trust)
12. Heather Cubie (University of Edinburgh)
13. Robert Dalzell (North Lanarkshire Council)
14. Elspeth Davey (Episcopal Church)
15. Grant Davison (Orskov Foundation)
16. Hazel Dawson (Mamie Martin Fund)
17. Sadie Docherty (Lord Provost of Glasgow)
18. Helen Donald (SMP Member)
19. Moira Dunworth (Mamie Martin Fund)
20. John Dymond (The Chesney Trust)
21. May East (CIFAL)
22. John Elliot (The John & Mary Elliot Memorial Trust)
23. Marian Forkin (The Book Bus)
24. Murdo Fraser MSP
25. Julie Gemmill (Woodford Foundation)
26. Will Jameson (Lake of Stars)
27. Ros Johnston (Mission Rabies)
28. Robert Lamb (nverclyde Council)
29. Fiona Leishman (Craighead Primary School)
30. Allan Maclaughlan (D1020 Rotary International)
31. Ruthie Marcus (The Ameca Trust)
32. Alastair McCleery (Napier University)
33. Lord Jack McConnell
34. John McCracken (SMP Member)
35. Ewan McVicar (SMP member)
36. Mary Millar (Meningitis Research Foundation)
37. Peter Mtika (Aberdeen University)
38. Cate Nelson-Shaw (SMP member)
39. Andrew Parker (Imani Development)
40. Jeremy Phiri (SMP Director)
41. Jane Reilly (Traidcraft)
42. Sam Riddell (SMP Director)
43. Jane Salmonson (CBM UK)
44. Kate Shervell (Mission Rabies)
45. Lord Steel (SMP Member)
46. Rachel Stewart (SMP Youth Member)
47. Susan Warren (Haemophilia Scotland)
48. Maureen Watt MSP
49. Pamela Woodburn (VSO Scotland)

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1) WELCOMING REMARKS

DAVID HOPE-JONES

David Hope-Jones welcomed attendees to the 10th SMP AGM.

2) INTRODUCING THE GLOBAL GOALS

Presentations were given by the following speakers:

Experience of representing the IDC in New York- Lisa Cameron MP

Global Goals: Government of Malawi perspective- Kena Mphonda, Malawi High Commissioner

Global Goals: UK Government perspective- David Mundell, Sec. of State for Scotland

Global Goal 17: Partnerships for the Goals- Ken Ross and Andrew Namakhoma

Global Goal 10: Reduced Inequality- Carol McGregor

Global Goal 1: No Poverty- Fiona Anderson, Dunblane-Likhubula Partnership

3) ACTIVE NETWORKING AROUND THE GLOBAL GOALS

DAVID HOPE-JONES

Attendees were encouraged to choose a Global Goal that interested them and stand next to the banner. Ken to say that a key role of the AGM is to support networking and brainstorming, and invite everyone to choose one of the GGs in which they work or are interested, and to stand up and gather around that GG (all 17 will be represented around the room). Once all assembled across the GGs, attendees will have 10 minutes to find 2 people they *don't know* at that GG and learn more about their work/interest.

4) ACTIVE NETWORKING AROUND MALAWI MAP

DAVID HOPE-JONES

David invite everyone to leave their GG and walk over to a very large map of Malawi chalked/taped on the floor, asking that everyone stand where they work in Malawi. They were given five minutes to identify the closest people to where they are standing that they don't know, to introduce themselves and complete their networking cards.

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5) CORE BUSINESS

KEN ROSS

KR called the AGM to order and introduced the AGM business for the afternoon.

KR thanked Cate Nelson-Shaw and Andrew, who both stepped down as SMP Director, for their support, insight and leadership.

Election of new Directors:

- KR explained that the Board can have up to 16 Directors, each elected by Members at the AGM, to serve for a maximum of three years. After three years Directors are welcome to stand for re-election if they wish.
- Two directors were standing for re-election- Sam Riddell and Walter Dunlop
- Three new applications for director were made- Heather Cubie, Grace Manyika and Ian Gibson
- Five people in total stood for election, for 4 free spaces on the board.
- Election was carried out by secret ballot.
- Heather Cubie, Ian Gibson, Grace Manyika and Walter Dunlop were elected as Directors.
- KR welcomed the new board members.

Approval of 2014 AGM Minutes:

- KR noted that the 2014 AGM Minutes had been circulated in advance, been available online and a summary was included in the delegate packs. KR then invited questions. There were no questions regarding the 2014 AGM Minutes.
- KR invited a proposer and seconder for the approval of the 2014 AGM Minutes
- Jack Thompson proposed the adoption and approval of the 2014 AGM Minutes, Colin Cameron seconded this proposal.

Presentation of 2014-15 accounts:

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- Claire Martin gave a brief overview of the process by which the accounts had been developed.
- CM invited questions regarding the Accounts for the Financial Year for 2004/2015. There were no questions regarding the Accounts.
- KR thanked the Audit and Finance Committee for their dedication in support of the sound financial management of the SMP.
- KR then invited a proposer and a seconder to adopt the accounts.
- Ben Wilson proposed the adoption of the accounts, and Rose Mary Harley seconded.
- There were no motions to the contrary.

Proposed Motion:

KR then introduced the motion to be voted on, which had been duly submitted, circulated in advance within the required time and deemed competent motions for the AGM. KR directed delegates to the motion.

Motion 1: External examiner contract

“The independent examination of charity accounts is required by law. The appointment of the Scotland Malawi Partnership’s present independent examiners, Martin Aitken & Co, Chartered Accountants, was ratified by members at the 2014 AGM, and this meeting is asked to approve their re-appointment as independent examiners for a further twelve months.”

- No members voted against Motion 1
- Motion 1 was carried

Staff:

Ken thanked the SMP staff for their continued efforts.

Board of Directors:

Ken thanked all the Board of Directors who had served over the past year.

6) MEMBERS’ MARKET PLACE!

SMP TEAM

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'Market-place stalls' for each of our major areas of operation were introduced, and members were invited to visit each market stall to feed in their views.

Input from members for each strategic area was as follows:

Lobbying, advocacy and partnership

Scottish Civic society:

- More coordination between organisations to prevent duplication and competition

Local Authorities:

- Fair trade and procurement
- Twinning with towns in Malawi

Scottish Government/Parliament:

- Getting government offices to publicise/use Malawi fair trade products
- An increase of funding for Malawi, particularly how to support SDGs
- Fair trade and procurement
- Funding for Masters programmes for Malawians
- Sponsorship of capital projects
- Funding for mobile apps which act as development multipliers

UK Government:

- UK Visas for visiting Malawians
- Visas
- Visa processing, especially student visas
- Developing an immigration procedure for Scots going to Malawi. Can work with Government of Malawi on this?
- Funding for chemical rehabilitation of children with cerebral palsy
- Sustained funding for DFID to facilitate continual growth

EU:

- Fair trade and procurement
- Vito TTIP
- More open trade relations with African economies (particularly Malawi)

Government/Parliament of Malawi*:

- New visitor visa charges
- Help in Malawi on the new education policy of abolishing standard 8 and JC exams that this bill should not be passed. Most Malawians are not in support of this

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** The SMP does not look to lobby the Government of Malawi directly, as this is led by our partners in Malawi, MaSP. We therefore did not have a voting box for the Government of Malawi. These two votes were received into other boxes.*

Youth and Schools

8 people gave feedback on the support SMP offer **SCHOOLS**.

- 100% said having schools forums 4 times a year was very useful.
- 87.5% said having the schools forums in 4 different places was very useful and 12.5% said this was not useful.
- 25% said having the schools forum during working hours was very useful, 62.5% useful and 12.5% not useful.
- 75% said having the schools forum after school hours was very useful and 25% said it was useful.
- 25% said having the schools forum at the weekend was very useful, 25% useful and 50% not useful.
- 100% said having a list of useful resources that already exist about Malawi was very useful.
- 75% said visiting/telephoning schools to offer one-to-one support was very useful and 25% said this was useful.
- 87.5% said visiting schools to do assemblies and workshops with groups of students was very useful and 12.5% said this was not useful.
- 75% said the Schools newsletter was very useful, 12.5% said it was useful and 12.5% said it was not useful.
- 37.5% said the weekly bulleting was very useful, 50% said it was useful and 12.5% said it was not useful.
- 75% said written and video case studies were very useful and 25% said they were useful.
- 100% said the SMP Guide to School Partnerships was very useful.

Favourite activity that the SMP offer:

- 50% said visiting schools to do activities was the most useful thing the SMP offer,
- 25% said the Guide to School Partnerships,
- 12.5% said the SMP Lesson Booklets
- 12.5% said the Schools forums.

New ideas for how the SMP could support schools:

- We would welcome a training session on 'Developing a strong partnership'
- We would like teaching resources on: Animals and wildlife, Impact of HIV (upper Primary), Healthcare, Communication and IT, Renewable energy

4 people gave feedback on the support SMP offer **YOUTH MEMBERS**.

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- 25% said Youth forums where we have a film screening/some live music were very useful and 75% said they were useful.
- 100% said that Youth forum in the evenings or at the weekend were very useful.
- 75% said the Youth Newsletter was very useful and 25% said it was useful.
- 25% said the Youth Facebook group was very useful and 75% said it was useful.
- 100% said the Paths into International Development guide was very useful.
- 100% said a guide to visiting Malawi was very useful.
- 75% said Video case studies from other youth members were very useful and 25% said they were useful.

Favourite thing :

- 100% said the most useful thing of all of these would be a guide for people visiting Malawi.

New ideas for how the SMP could support youth members:

- Would appreciate more advice on access to jobs/internships.

Business, investment, trade and tourism

In Malawi...

- Mzuzu coffee needs a kick, it's not competitive taste wise and the tea is not memorable (from Grow Movement)
- Develop aquaculture and rice farming as sustainable livelihoods (from a member of diaspora)
- Develop more business to business links (i.e. a retail business in Malawi working in partnership with a retail business in Scotland)
- Create nice resources (e.g. magazines) which show how beautiful Malawi is to challenge perceptions and attract more people to visit Malawi (from Grace Manyika)
- Increase awareness on the potential of renewable energy (Anon)
- Explore opportunities for recycling businesses, e.g. businesses to break down and recycle old computers/electronics equipment in Malawi (Anon)
- Raise the awareness of Fair Trade in Malawi (Anon)...
 - Is it important? If so for whom?
 - How can FT groups in Scotland support FT in Malawi?
 - What are the problems/obstacles to development FT (e.g. EU cap on sugar imports)

In Scotland...

- Make Kilombero your everyday rice (James from JTS)
 - Take the 90kg challenge at work, school, church (James for JTS)
 - Serve Mzuzu coffee at all our meetings (Keith from SMP)
 - Buy more Fairtrade products (Anon)
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- Import Fair Trade sugar from Malawi directly into Scotland (Eve Broadis, Fair Trade Scotland Ltd)
- Import tax for the finished product from Malawi into Scotland should be 0%, so that their product can compete in the market (Eve Broadis, Fair Trade Scotland Ltd)
- Scottish Government to explore direct flights with airlines, e.g. a weekly flight from Preswick to Malawi (Tony Begley, Classrooms for Malawi)
- When working with businesses in Malawi look to reduce bureaucracy and trust your partners more, in my experience this leads to positive results (Colin Cameron)

Media and communications

Website Comments...

- “Brilliant! Very easy to navigate”
- “Search by map”

Bulletin Comments...

- “Hello there you are awesome”
- “Sometimes too dark to read”
- “Dear Charlie, just a simple one really -> can you change the colour of the font in your email bulletins as the blue font is difficult to read for some. Also, large size font... Thanks, Will.”
- “More member stories and sharing of information on member initiatives/activities”

Services you'd like...

- “Best practice guide for images and messages of the ‘third world’? E.g. SMP ‘ethos’ photos”
- “Training on using technology in organisations”
- “How about supporting MaSP’s communication to extend beyond news bulletin.”

General Comments...

- “Email or social media best ways for communication. Twitter is great for immediate news.”

Health

Comments on how SMP can help strengthen Health Partnerships:

- “Twinning of institutions”
- “Student health. Short-term placements would benefit from pre-visit planning, greater in-country support and follow up to increase effectiveness”
- “Connections for health work in Malawi- an app?”

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- “Places for electives and junior doctor training”
- “Make more use of recently retired doctors to help”
- “Design and develop new health related programmes while at the same time sustaining the old ones”
- “Why not focus on WASH, it will help solve and prevent most of the health problems”
- “Sam Abraham’s FAA app”
- “Software safety in health related applications”
- “Urban work- particular focus on access to water and sanitation in slums”
- “Post-retiral doctors- opportunity to work short term in Malawi”
- “African Journal of Emergency Medicine”
- “Funding to support Malawian medical fellows”
- “Cooperation and communication between organisations to avoid duplication and competition”
- “Importance of clean water. Educate on benefits of boiling water.”
- “Input from Malawi-Liverpool-Wellcome Trust clinical Research programme”

Diaspora

- “Training for civil society leaders”
- “Specific funding for diaspora”
- “Office space”
- “Funding community initiatives by diaspora”

7) SCOTTISH GOVERNMENT CLOSING ADDRESS

DR AILEEN MCLEOD

Dr Aileen McLeod, Minister for Environment, Climate Change & Land Reform, closed the meeting echoing her support for Scotland’s strong links with Malawi.

8) QUICK REFLECTIONS ON TEN YEARS

KEN ROSS

Ken offered brief reflections on the past 10 years of civic society partnerships between Scotland and Malawi.

9) FUNDING FOR MEMBERS’ EVENTS ANNOUNCEMENT

DAVID HOPE-JONES

David announced funding made available through the Scottish Government for community events to raise awareness of the Global Goals across Scotland.

10) CLOSING

KEN ROSS

Ken Ross thanked everyone for coming and invited everyone to stay to continue networking over a Malawi Gin and Tonic.

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